

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

September 24, 2014

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Henry Heimuller and Commissioner Earl Fisher.

Commissioner Hyde called the meeting to order.

BOARD DISCUSSION:

- There was a brief discussion regarding information received that the City of Scappoose is looking to set up a meeting with BLM regarding the tunnel along the CZ Trail. This portion of the trail belongs to the county and the City of Scappoose and BLM are not involved. Discussion item only.
- Commissioner Fisher asked Jean Ripa about recent hiring activity. Jean noted that she has been sending the Board a monthly report on all hiring and separation activity at the County. Commissioner Heimuller said he appreciates getting that report. Jean asked the Board to let her know if they ever wanted more information or more frequent reports.

EXECUTIVE SESSION UNDER ORS 192.660(2)(d) - Bargaining:

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(d). Upon coming out of Executive Session, no action was taken by the Board.

DRUG COURT LEASE:

Sarah Hanson and Todd Cunningham were present for discussion related to a letter received from the Columbia River Partnership for Change (CRPC) requesting an extension of their current lease with the County for an additional year, extending it through June 30, 2015.

Discussion included allowing for an extension while keeping in mind that the Columbia County 2010 Facilities Plan, which evaluates current and future space needs, includes the CRPC space as being evaluated for possible reuse or new use assignment.

The current rental is \$925 per month; CRPC has offered an increase to \$1000 per month through June, 30, 2015, with the understanding that CRPC will have to evaluate their continued use within the County facility or may have to find space outside of the County facility as their lease expiration approaches.

After discussion, *Commissioner Heimuller moved and Commissioner Hyde seconded to approve the extension of the lease under the terms presented. The motion carried unanimously.* Sarah Hanson will prepare the lease agreement.

RFP FOR FOOD/COMMISSARY SERVICES FOR COUNTY JAIL:

Sarah Hanson addressed two notices that need to be approved by the Board related to the RFP for Commissary Services and the RFP for Jail Food Services. The Sheriff has determined the highest ranked proposer for each RFP and is ready to proceed with negotiations with them. The next step is to issue notices of intent to award to all proposers which will start the 7 day protest period.

With that, Commissioner Heimuller moved and Commissioner Fisher seconded

to approve the Notice of Intent to Award the contract for Jail Commissary Services to Turnkey Corrections NW. The motion passed unanimously.

Commissioner Heimuller moved and Commissioner Fisher seconded to approve the Notice of Intent to Award the contract for Jail Food Services to Consolidated Food Management, Inc. The motion passed unanimously.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 24th day of September, 2014.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Anthony Hyde, Chair

By: _____

Henry

Heimuller, Commissioner

By: _____

Earl Fisher, Commissioner

By: _____

Jan Greenhalgh
Board Office Administrator

Staff Meeting

9/24/14

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